Minutes for

Library Board of Trustees

Regular Meeting – April 22nd, 2025

Main Library Room.

1. Call to Order
   1. 5:03 pm
2. Roll Call
   1. Raylene, Ruth, Jenny, Julie, Alice, Abbie, Dan (minutes).
3. Approval of Agenda (Motion to Approve)
   1. Raylene 1st. Julie 2nd. All in Favor
4. Approval of Minutes (Motion to Approve)
   1. Raylene 1st. Julie 2nd. All in Favor
5. Public Comment
   1. No public present.
6. Review Bills and Budget
   1. Passed during meeting. No questions. Camera bills are included.
7. Directors Report

* MLA updates – <https://www.milibraries.org/news-annoucements>
* ALA updates – <https://www.ala.org/view-all-news>
* Youth Services – Gearing up for summer reading! All weekly programs are stopping in June, and we are starting up with our weekly Saturday programs Mid-June.
* Teen Programs – No attendees for our first sprout squad meeting.
* Adult Services – Laura Hettinger came in for a painting class, we had 5 attendees and it went very well.
* Book Sale Room – current sale is half off kids books.
* State Aid 24/25 Abbie worked through the state aid report with Joe Hamlin. He was very helpful. They plan on setting up a meeting in October so he can walk through it step by step. He is adamant that we need to adjust the service contracts from Watson and Orangeville. Joe has offered to come and talk to the library board, the board agrees this is a good idea. Abbie to reach out to invite him.

1. Old Business
   1. Martin Cabinet/Community room. Tabled.
      1. Could the Martin cabinet be moved to a different building? The Allegan county historical center? Township office? Dan motioned to table this discussion. Jenny 2nd. All in Favor.
      2. Alice to talk to Christy first. No update 9/24/24, and 10/22/24.
      3. Alice discussed the cabinet with some community members. Alice is formatting a plan with those community people for the next steps. Slow progress but still progressing.
      4. Alice emailed Christy. She came in to measure it, she’s been in contact with potential landing spots.
   2. E-Rate Funding. Potential for 80% funding returned. The applicants must certify with CIPA (children’s internet protection act). Cost is based on internet usages and board approval for quote. Raylene motioned to pursue a quote with the Allegan recommended vendor. Ruth 2nd. All in Favor. Update – The quote was the only internet bill would be a saving of $900 on a cost of $100. (cameras and other technology would increase the savings). Abbie to get an official quote.
   3. Policy changes to PTO. The law change requires that 1 hour be earned in sick/pto time per 30 hours worked. Abbie to update the Sick/Personal/Vacation policy to reflect the proposed plan for next months agenda. Dan motioned to approve, Jenny 2nd. All in favor.
   4. Service Contracts. Still waiting on Watson’s contract. Alice to contact them for status.
   5. Directors Evaluations.
      1. Turned into Dan today. To be compiled for score averages and sent to Abbie.
   6. Finalize Budget. Abbie to compile the finalized discussion for vote. 2.9% increases for inflation to wages and current expenditures. $1,800.00 for increases in programs.
   7. Library will be closed on May 17th for township trash day.
   8. Library closing for an all-county training day on September 17th. The library will be purchasing lunch for the employees on that day.
2. New Business
3. No new business.
4. Martin Township, Orangeville, and Watson.
   * 1. Emailed reports to Orangeville.
     2. Emailed reports to Watson.
     3. Emailed reports to Martin Township
     4. Friends of the Library.
        1. Abbie attended April meeting. They are gearing up for the bake sale. Talking of adding popcorn this year as well.
5. Board Member Comments.
   1. No comments.
6. Next Meeting: May 27th , 2025 @5pm
7. Adjournment (Motion to Adjourn)
8. Raylene 1st. Jenny 2nd. All in Favor. 6:10 pm.